

From: cbse.aff@nic.in
Date: Fri, Aug 21, 2020 12:54 pm
To: smaitus@pisp.in
Cc: stopanchkula.cbse@nic.in

Dear Sir/Madam,

Online Application No. SS-00244-2021

Subject Status: Grant Letter

Letter

Dated
20/08/2020

NO. CBSE/AFF/531592/SS-00244-2021/2020-21

The Manager,
PRAYAAG INTERNATIONAL SCHOOL
OPP NEW POLICE LINES, NH-1, G.T. ROAD
PANIPAT
HARYANA, PANIPAT, 132103
(M 01802565555)

Subject: Upgradation up to Senior Secondary Level- regarding.

Ref: Application No. SS-00244-2021 dated 21.01.2019.

With reference to your application on the subject cited above, I am directed to convey the sanction for General Affiliation as per details given below:

Affiliation No.	531592
Affiliated for	Senior Secondary School Examination Class 1 to 12
Category	Upgradation of Affiliation
Period of General affiliation	01.04.2020 to 31.03.2023
Year and Month From which admission can be taken in Class-XI	1 April, 2020
Year and Month in which first batch of Class-XII will appear in board examinations	March, 2022

SUBJECTS ALLOWED:

Languages	Hindi & English
Elective Subjects	Physics Chemistry Biology Maths Business studies Accountancy Economics History Political Science Geography Psychology Physical Education Music Computer Science Informatics Practices

the facilities reported at the time of last inspection:

Detail	Nos	Size
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1	Area of school campus	--	27973.66 sq metre
2	Built up area	--	11091.269 Sq Mtrs
3	Area of play ground	--	6730.74 Sq Mtrs
4	Composite Science Lab	--	--
5	Mathematics Lab	1	588.6 Sq Ft
6	Computer Lab	1	599.3 Sq ft
7	Biology Lab	1	979.8 Sq Ft
8	Chemistry Lab	1	979.8 Sq Ft
9	Physics Lab	1	979.8 Sq Ft
10	Library rooms	02	1035 Sq Ft Sr Library 567 Sq Ft Jr Library
11	Class rooms	39	584 sq ft
12	Class rooms	06	584 sq ft
13	Name of society running the school	Vidhata Educational and Welfare Trust	

The above sanction is subject to fulfillment of following conditions:-

- The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
- The school should go through the provision of **Affiliation and Examination Bye Laws** and keep a copy thereof for reference purpose and also advised to visit CBSE websites / , <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites at least once every week.
- The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in.
- The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State UI Govt from time to time.
- The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye Laws of the Board which shall not in general exceed the optimum number as under :-

Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
a) 1.0 acre	1250	02 in each class	04 each in class XI and XII
b) 1.5 acre	1875	03 in each class	04 each in class XI and XII
c) 2.0 acre	2500	04 in each class	04 each in class XI and XII

School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.

- The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books as per the academic level of students shall be made available in the library.
- The School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure computer student ratio of 1:20 at least. Proper software along with health, safety and

and connectivity with the Internet at all times. The school should have all the necessary equipment available to meet the requirements of the Board. The school should have all the necessary equipment available to meet the requirements of the Board.

19. The school will also abide by the conditions of Description/Plan prescribed by the State Government.
20. The school is required to restrict the number of sections as per the infra-structure facilities available in the school as per rule 10.1 of Affiliation Bye-Laws. The optimum number of students in a section of a school should not be more than 40 and number of students at middle, secondary and senior secondary level of the school shall refer only to regular students only.
21. The section teacher ratio of 1:15 is to be maintained in each class subject in all the schools. The school should employ teaching staff on regular basis as per provisions of Affiliation Bye-Laws of the Board.
22. The school and its records shall be open for inspection by an official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
23. As per Rule 13.1 and 13.3 (d) the school shall supply information and records called for by the Board/State/Central Government/Local Authority within the prescribed time period as furnished by the authority concerned and the school should prepare its annual report containing complete information including name, address, postal and e-mail, telephone numbers, affiliation status, period of General Affiliation, details of infrastructures, details of teachers, number of students and status of fulfillment of norms of affiliation Bye-Laws and upload same on the school's website before 15th September of every year.
24. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school as per rules.
25. The school will strictly adhere with all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
26. Teachers are to be educated to avoid Corporal Punishment i.e. rule no. 44.1 (d & e).
27. As per rule no. 8.2 and 13.11, facilities for physically challenged student(s) should be adequately provided and every school shall promote inclusion of student(s) with disabilities special needs in the normal school as per provisions of the 'Rights of Persons with Disabilities Act 2016'.
28. The school shall take care of Health, sanitation and fire safety requirements in accordance with rule no. 3.3 (vii), rule 8.5 and rule 23.11.
29. The school has to constitute a committee for protection of woman from sexual harassment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No 666-70 of 1992 Vishaskha and other vs State of Rajasthan and other delivered on 13.8.1997. Refer rule no. 10.9.
30. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. **No capitation fee or voluntary donations** for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure in accordance with Rule No. 11.1, 2 & 3. Also, as per Chapter II, Rule No. 11.1 of Affiliation Bye-Laws, fees charged should be commensurate with the facilities provided by the institution.
31. The school should not use the facilities available for commercialization -

(a)	As per rule no. 19.1 (ii) It shall be ensured that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever.
(b)	As per rule no. 19.1 (ii)(a) Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and the school is required to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee.
32. Admission to the school is to be restricted as per rule 6.1 of Examination Bye-laws and rule 12 (ii) & iii of Affiliation bye laws.
33. School will not prepare any student/ start class for any other Board except CBSE from their CBSE affiliated school building/ premises.
34. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
35. Running of classes of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
36. Each school affiliated/ to be affiliated with the Board shall frame Service Rules for its employees which will be as per Education Act of the state/U.T. if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye laws. Further, Service Contract will be entered into with employee as per the provisions in the Education Act of the state/ U.T. or as per rule No. 44.1 (d & e).
37. Pay and allowances to staff should be revised from time to time to bring it at par with that of other

Password for first time login for new email ID will be shared to you on school's email ID/ Mobile number of Principal given at the time of applying online for affiliation

48. School is requested for :-
- This email ID will be used for communication with CBSE only. Do not use this email ID with other people or organisations.
 - This email ID is not to be printed on the school letter head, to avoid its circulation in the public.
 - If there is a change of the Principal, proper handing over of this email ID (User ID and Password) be done between outgoing and incoming Principal.
 - All the examination related work and all CBSE related correspondence will be done on this email ID only.
 - Schools are requested to complete the process and use the email ID as per above instructions.

49. The affiliation of the school is subject to the fulfillment of the following special conditions. The school is required to comply with the conditions mentioned below and report specific compliance with documentary and photographic evidence ONLINE within a period of 30 days from the date of this letter. In case of non compliance of these conditions the school will be liable for action as per rules:-

The number of sections in school are restricted to 45 as per class rooms reported by IC. The school to improve upon part F and G of quality parameters/self assessment. The school to fix partition in urinals. The school to ensure that no construction work be undertaken during school hours. The school to renew all mandatory certificates from time to time.

* The school is required to submit photograph indicating information regarding the location of school.

*The School have 49 teachers for 37 sections. Hence, school is required to appoint more regular teachers to maintain section teacher ratio as per norms and submit the revised list of teachers. The school is required to appoint wellness teacher as per requisite qualification. The school is required to maintain records for POSCO and Sexual Harassment of Women at Workplace committee reports. 4. Staff quarters construction is partially done inside the school campus. The school is required to demarcate such residential areas from the school campus. The school is required to maintain accounts in its name as presently they are maintained in favour of trust running the school. 6. More training programmes need to be organized for professional development of teachers. More computers are needed in the school to cater present and future enrollment strength

Deputy Secretary

Encl: as stated above.

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To view detailed letter visit our website. If letter is not placed within 10 days, register your request for letter at cbse.aff@nic.in.

http://cbseaff.nic.in/cbse_aff/Form/Login.aspx

** Please do not reply to this mail.

Central Board of Secondary Education
Affiliation Unit, AMC Cell
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For PRAYAAG INTERNATIONAL SCHOOL

Anurag Gupta